



BIULETYN PRAWNY
UNIwersytetu Mikołaja Kopernika w Toruniu

Rok 2019; poz. 168

RESOLUTION No. 65

of the Senate of the Nicolaus Copernicus University in Toruń

of 28 May 2019

**on the conditions and mode of recruitment to the Doctoral School of Social Sciences
of the Nicolaus Copernicus University in Toruń**

Pursuant to art. 200 of the Act of 20 July 2018 – Law on Higher Education and Science (Dz. U. of 2018, item 1668 as amended)

The Senate resolves as follows:

Chapter 1
General provisions

Article 1

The resolution lays down the rules for the recruitment of candidates to the Doctoral School of Social Sciences of the Nicolaus Copernicus University in Toruń, hereinafter referred to as the "School".

Article 2

1. Each calendar year the Rector, at the motion of the Director of the School, shall specify by way of an order the limit of basic scholarship openings financed by subsidies and the schedule for the recruitment to the School.
2. In addition to the openings referred to in art. 2.1, the School may admit candidates who implement research grants financed from external sources, in particular the European Commission, the National Science Centre, the National Centre for Research and Development, the National Programme for the Development of Humanities, and the Foundation for Polish Science in the number determined by the financing institution provided that the resources from external sources guarantee the payment of the scholarship and related costs for four years of education and the financing of activities related to the proceeding for the award of the degree of doktor.
3. In addition to the limits referred to in art. 2.1, the School may admit candidates at the request of the chair of the competent council for discipline of science after consultation with the competent dean provided that the relevant faculty guarantees the payment of the scholarship and its derivatives throughout the entire period of study and the financing of activities related to the proceedings for the award of the degree of doktor.

4. The supervision over the recruitment process shall be exercised by the Director of the doctoral School.

Chapter 2 Recruitment procedure

Article 3

A person may apply for admission to the Doctoral School if they:

- 1) completed a second cycle degree programme or a long-cycle degree programme and hold the title of magister or equivalent, or are a beneficiary of the "Diamentowy Grant" programme, or obtained the title of licencjat and made a statement that they shall obtain the title of magister or equivalent before being enrolled on the list of doctoral students, and
- 2) demonstrate aptitude to scientific and research work and the level of knowledge which makes it possible to assume that they shall be able to prepare and defend their doctoral dissertation within four years.

Article 4

The recruitment procedure referred to in art. 2.1 and art. 2.3 shall include the following stages:

- 1) electronic registration for the studies via irk.umk.pl website operated by the Internet Candidate Registration System (hereinafter referred to as the IRK system);
- 2) submission of the required documents;
- 3) submission of the statement on the selection of the Doctoral School;
- 4) qualification procedure;
- 5) establishment of the ranking list;
- 6) announcement of the list of persons enrolled on the list of doctoral students.

Article 5

1. In the event of the recruitment procedure referred to in art. 2.1, 2.2, and 2.3, the director of the School shall enter the candidate into the register of doctoral students.
2. The decision on the refusal to enrol on the list of doctoral students under the procedure described in art. 2.1, 2.2 and 2.3 shall be taken by the director of the School.
3. The decision referred to in art. 5.2 shall be subject to the motion for the reconsideration of the said decision.

Chapter 3 Required documents

Article 6

1. The candidate must submit the required documents within the deadlines set in the Rector's order to initiate the qualification procedure to the doctoral School.
2. The candidates shall submit the following documents:
 - 1) signed application form printed out from the IRK system;
 - 2) scientific curriculum vitae;
 - 3) a copy of the Master's degree diploma and a diploma of completion of the second cycle degree programme (or equivalent) or a certified photocopy of such copy;
 - 4) a copy of the Master's dissertation or an equivalent work;
 - 5) a written opinion on the aptitude for scientific work issued by the supervisor of the Master's dissertation;
 - 6) a research project proposal for a doctoral dissertation;

- 7) documents confirming additional qualifications, in particular the command of foreign languages, and scientific and artistic achievements, including copies of possible publications;
- 8) 3 current photographs (including one in electronic form, which the candidate shall enter into the IRK system) in accordance with the requirements applicable to the issuance of identity cards.

Chapter 4

Qualification procedure

Article 7

1. The qualification procedure for the openings referred to in art.2.1 shall be conducted by means of a competition.
2. The qualification procedure to the School combined with the implementation of research grants financed from external sources, in particular the European Commission, the National Centre for Science, the National Centre for Research and Development and the Foundation for Polish Science shall be conducted on a rolling basis in accordance with the rules set out by the financing institution under the supervision of the director of the School after the candidate has submitted the documents listed in art. 6.2.
3. The mode and details of the qualification procedure for the openings referred to in art. 2.3 shall be specified by the School Council. In this case, the director of the School shall enter the candidate into the register of doctoral students in consultation with the chair of the council for the discipline of science proposing the candidate and the dean of the relevant faculty. The candidate shall submit the documents listed in art. 6.2 in the qualification procedure.

Article 8

1. The candidate who has been awarded the title of the Best NCU Graduate and who applies for admission to the School within 3 years of the award of the title shall receive in the qualification procedure the maximum number of points for aptitude for research work and for the level of knowledge.
2. The candidate who is a beneficiary of the "Diamentowy Grant" programme shall receive in the qualification procedure the maximum number of points for aptitude for research work and for the level of knowledge.
3. The School Council shall have the right to award the maximum number of points for aptitude for scientific and research work and the level of knowledge to those candidates who have been awarded the relevant title of the best graduate in the scientific disciplines in which the School provides education.

Article 9

Where a person with a disability applies for admission to the School, the recruitment committee may, at the request of the said person and in consultation with the Independent Section for Students with Disabilities, apply a different procedure from the established mode, bearing in mind the degree of the candidate's disability and the specificity of the discipline in which the Doctoral School of the College of Social Sciences provides education.

Chapter 5

Admission to the School

Article 10

1. The ranking list for scholarship openings referred to in art. 2.1 shall be established on the basis of the final results obtained by all candidates participating in a given qualification procedure.
2. Admission to the School shall be in accordance with the order of the results obtained within the established limits referred to in art. 2.1.
3. The results of the qualification procedure shall be made public and announced by the School without delay.

Chapter 6 **Final provisions**

Article 11

1. Should the limits referred to in art. 2.1 not be met, the director of the School may conduct supplementary recruitment within the time limit he/she shall set.
2. By the end of February 2020, the evaluation of the mode and effects of the recruitment to the Doctoral School will be performed on the basis of which the necessary amendments to the recruitment regulations shall be introduced.

Article 12

In matters not regulated by this Resolution, decisions shall be taken by the Rector.

Article 13

The resolution becomes effective as of 28 May 2019.

President of the Senate

Prof. dr hab. Andrzej Tretyn
R e c t o r