

to the resolution of the NCU Senat of April 28th, 2020, concerning the conditions and procedure of recruitment of candidates for the Doctoral School of Humanities, Theology and Arts

**DETAILED RECRUITMENT CONDITIONS FOR THE DOCTORAL SCHOOL OF  
HUMANITIES, THEOLOGY AND ARTS REGARDING THE DISCIPLINES IN THE  
FIELDS OF HUMANITIES, THEOLOGY AND ARTS OF THE NICOLAUS  
COPERNICUS UNIVERSITY**

The qualification procedure is conducted by the Qualification Committee, which consists of the headmaster as the chair and one representative of each of the school's disciplines, who were put forward by the chairs of the boards of disciplines. The composition of the Committee is approved by the School Council.

The recruitment procedure consists of two stages. In the first stage, the Qualification Committee analyses the documentation submitted by the candidate. The second stage is the interview, during which the candidate not only presents the content of the documentation, but also addresses questions associated with the submitted project. During the interview, the Committee has the right to ask questions related to the previous research and studies of the candidate, the submitted research project, and financial and organisational conditions for its implementation.

The documentation, apart from the diploma, can be submitted by the candidates from abroad in English; however, the diploma must be translated into Polish and authenticated (see: 'recruitment – foreigners' file at [phd.umk.pl/ed/aah/documents/](http://phd.umk.pl/ed/aah/documents/)). At the request of a foreign candidate, the interview of may be conducted in English.

In the recruitment procedure, the candidate may receive a maximum of 100 points from the following elements:

1. An opinion the master's thesis / diploma thesis supervisor or other researcher of the unit in which the thesis was prepared, regarding the value of the master's / diploma thesis of the candidate (10 points).

The opinion should encompass:

a) the precise characteristics of the results the candidate obtained in their master's or diploma thesis (5 points),

b) the assessment of the methodological qualifications of the candidate that were employed in the preparation of the master's or diploma thesis and the characteristics of the sources used (5 points).

The chair shall appoint one of the members of the Committee or, in justified cases, an external expert to prepare a concise opinion on the candidate's thesis, which will be taken into account in the further proceedings of the Committee.

2. The research, artistic, conservation-restoration and research project (35 points).

The description of the project or portfolio presenting the artistic, conservation-restoration and research project will be the basic material that will enable the Committee to assess the planned research, artistic or conservation-restoration project.

The project description should have a volume of about 10,000 characters (it does not apply to the graphic presentation of artistic or conservation-restoration and research projects); it should contain the following elements:

- the assessment of the state of research,
- the precisely expressed subject of research, artistic or conservation-restoration project, with particular emphasis on its innovation,
- the characteristics of the source base,
- the description of research methodology and artistic and research and conservation-restoration activities,
- the project implementation plan,
- the plan of possible development of external cooperation, including plans to apply for grants and research or artistic scholarships.

3. An opinion on the project written by an academic teacher (10 points) - volume about 6,000 characters

The opinion should encompass:

- the possibility of scientific support from the an academic teacher and the connection between the an academic teacher's research and the subject of the proposed project,
- possibilities of organizational and financial support from the an academic teacher,
- possibilities of internationalization of the project, considering also the hitherto international cooperation of the an academic teacher.

4. Achievements and qualifications of the candidate (45 points)

a) scientific publications, works of art, conservation-restoration works; a maximum of three publications or works are considered by the Committee. The candidate should attach a list of all publications and/or works and copies of the three selected papers / works (maximum of 20 points),

b) qualifications and research, artistic and conservation-restoration activity (maximum of 15 points),

- active participation in conferences, exhibitions, scientific or artistic projects (three most important should be indicated),

- organisation of scientific or artistic and conservation-restoration projects, participation in editorial works of scientific or artistic publications, organisation of exhibitions, activity at students' scientific associations (three most important should be indicated),
  - external scholarships and distinctions (maximum three),
  - other qualifications significant for the implementation of the submitted project.
- c) Studies at foreign universities and internships at foreign scientific or academic institutions lasting more than a month (up to 10 points).

The final grade is based on the submitted documentation (portfolio), the interview related to the submitted project as well as the assessment of qualifications and predispositions for scientific, artistic or conservation-restoration work. Candidates who have obtained at least 70 points may be entered on the list of persons proposed for admission to the Doctoral School.

Candidates submit paper documentation to the school office (ul. W. Bojarskiego 1 / C017) and send an electronic version in pdf format to aah@umk.pl. The folder name is the surname and first name of the candidate with the note "recruitment" and the year when the recruitment takes place (e.g. Smith.John.recruitment2020). Inside the folder, files should be ordered as mentioned in the provisions above.